

Lean Train-the-Trainer Digital Instructor's Guides

A standardized delivery method for all your lean courses to achieve Operational Excellence

Instructor's Edge, an innovative new tablet-based program, allows your company to provide consistent, high-engagement training from every trainer. From the flipcharts they draw and stories and examples they share to the demonstrations and exercises they facilitate and questions they ask, every class will be delivered consistently in a highly engaging manner no matter the instructor.

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How it Works

Powered by Instructor's Edge™ (www.instructorsedgeinc.com), our Digital Instructor's Guides provide high-engagement delivery guidance for your material at each instructor's fingertips.



While teaching, trainers place their tablet nearby for easy access. On each slide, a quick glance will let instructors know what questions to ask, what to draw on flipcharts, what relevant application stories to tell, what material is mandatory for compliance purposes, what reference material is available, and more.

Updates (such as a prompt to tell a different story based on a new product launch) can be published instantly to all instructors globally with the push of a button, and are highlighted so trainers know a slide contains new material.

Highly Engaging Courses

All Digital Instructor's Guides are designed to optimize participant engagement and are written by our expert faculty members who have taught hundreds of Fortune 500 companies in all industries, including consumer products, healthcare, insurance, fabrication, energy, aerospace and more.



Watch this two-minute video to learn how Instructor's Edge works:



Instructor's Edge

Instructor's Edge has given our instructors a structured delivery method for teaching and helped ensure the highest engagement from our students. And with facilities and trainers all over the world, the ability to push updates across the globe instantly has been incredibly valuable. In every way, Instructor's Edge has far exceeded my expectations.



Dan Fortune

Global Business Excellence Manager,
Global Product Lines
TechnipFMC



Engaging Students with Every Slide

Our Digital Instructor's Guides feature five engagement prompts:

- The **key points icon** identifies what students should know after the slide has been taught.
- The **flip chart icon** shows when and what the instructor should draw on a flip chart.
- The **engagement icon** displays what questions to ask, what actions to take and what demonstrations to perform.
- The **picture icon** shows photos as a reminder to tell an applicable story.
- And the **mentor notes icon** acts as a mentor whispering in the instructor's ear about how to keep the class on track and avoid common subject matter pitfalls.

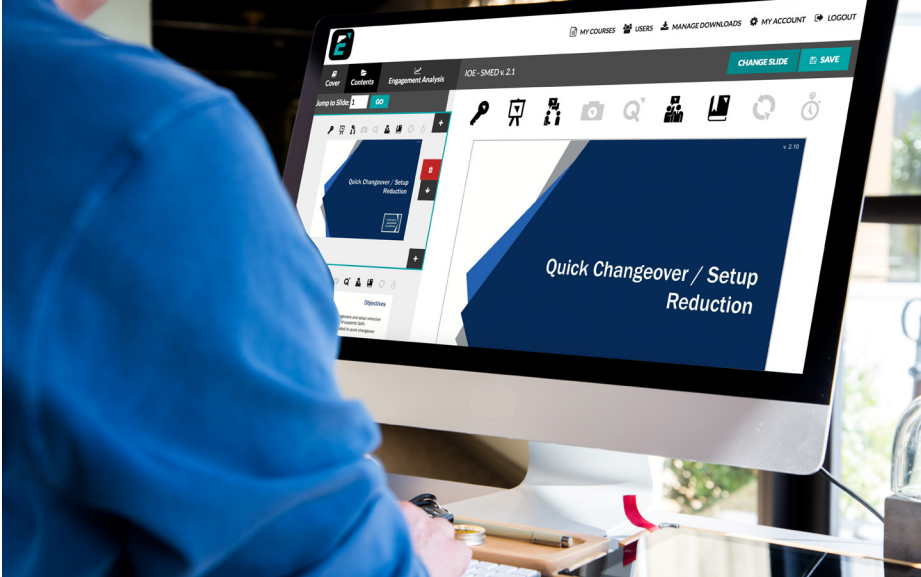


The guides also feature four unique reference tool icons:

- The **reference material icon** shows more in-depth information that can be reviewed before teaching to provide added details and assist with onboarding new instructors.
- The **quiz icon** shows the question derived from the slide's content that will appear on a quiz.
- The **updates icon** identifies real-time content changes to make the training current with recent events.
- The **personal notes icon** allows the instructor to record and store personal notes for review later.



Fully Customizable



Every course is fully customizable through the Instructor's Edge online platform. You can add your own slides, case studies, photos, and brand the guide as your own before loading it onto your tablet device with a push of a button. Since updates can be made instantly, your course material will always be up to date for all of your instructors globally.



Meeting Compliance Requirements

Instructor's Edge can monitor compliance training by tracking and recording time spent on mandatory content. After the class is taught, the system automatically generates and emails a report for documentation and recordkeeping.



Instant Global Updates

Instructor's Edge ensures your training is always fresh and reflects the latest events happening around the world and in your organization. To keep your Digital Instructor's Guides constantly up to date, simply publish a new version of a course, including content changes, updated engagement or recent news, to instructors worldwide with the push of a button.



About Instructor's Edge

Instructor's Edge is the first tablet-based, in-class Digital Instructor's Guide designed to ensure consistent, compliant and high-engagement training from all instructors while improving the learner experience through proven engagement techniques. Every guide is housed on our cloud-based platform that allows for instantaneous global updates and standardization of class material.



Available Guides

The following foundational lean courses needed to achieve Operational Excellence are currently available. Each class starts with an introduction to Operational Excellence that defines Operational Excellence and explains how the course fits into the OpEx roadmap. The classes then cover detailed material on a specific subject to provide your instructors a standard foundation and create a knowledge base for your organization about designing and implementing Operational Excellence.

Design your value stream

- One Piece Flow for OpEx
- Connecting Processes with FIFO Lanes
- Connecting Processes with Supermarkets

Implementing your future state

- 5S for Self-healing, Autonomous Flow
- Quick Changeover/Setup Reduction for OpEx
- Creating Visual Systems for normal vs. Abnormal Flow
- TPM (Total Productive Maintenance) for OpEx

Some courses are currently in production and will be available soon.

More classes are coming soon! Instructor's Edge can be used for any live classroom training, from HR to Safety. If you are interested in getting any of your classes added to the system, contact us at 401-667-7366.



Course Contents

With each class, you will receive:

- **Access to update / modify / customize the course through the Instructor's Edge digital platform*** for 12 months (additional access can be purchased after the 12-month period).
- **Ability to send your customized instructor guides to one compatible tablet device**** (courses may be sent to other tablet devices for an additional fee).
- **Presentation slides** in a PowerPoint format.
- **Handouts, spreadsheets and other supporting course materials** (where applicable).

**Google Chrome browser is required to access the digital platform*

***Compatible with iPad. App requires iOS 9.0 or later.*

Ready to Buy?

Visit our [online store](#) to purchase your course. Then download the Instructor's Edge app from the App Store on your tablet device to update your internal Operational Excellence training instantly.

On-site Train-the-Trainer Programs

Our experienced instructors are available to develop and deliver lean and Operational Excellence train-the-trainer programs at your organization. For more information, contact us at 401-667-0117 or info@instituteopex.org.

